The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

2019-20
Part – A
Data of the Institution
(data may be captured from IIQA)

1. **Name of the Institution**   :   Saroop Rani Government College for Women, Amritsar

- Name of the Head of the institution   :   Dr. Savita Sachdeva
- Designation   :   Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.   :   0183-2225818
- Mobile no.   :   9872644543
- Registered e-mail   :   gcamritsar@gmail.com
- Alternate e-mail   :   --
- Address   :   Rani Ka Bagh, Macleod Road
- City/Town   :   Amritsar
- State/UT   :   Punjab
- Pin Code   :   143001

2. **Institutional status:**

- Affiliated / Constituent   :   Affiliated
- Type of Institution   :   Women
- Location   :   Urban
- Financial Status   :   UGC 2f and 12 (B) since inception
- Name of the Affiliating University   :   Guru Nanak Dev University
- Name of the IQAC Co-ordinator   :   Dr. Khushpal Sandhu
- Phone no.   :   0183-2225818
  Alternate phone no.   :   -----
- Mobile   :   7341184848
- IQAC e-mail address   :   iqac.srgcw@gmail.com
- Alternate Email address   :   khushpalsandhu1963@gmail.com

3. Website address   :   www.srgcwamritsar.org

Web-link of the AQAR: (Previous Academic Year):

4. Whether Academic Calendar prepared during the year?   Yes

if yes, whether it is uploaded in the Institutional website:

No, the academic calendar was not uploaded on the website (Annexure I)

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	A	---	2004	from:2004 to 2009
2nd	A	3.20	2014	from:2014 to 2019

6. Date of Establishment of IQAC   :   14/01/2005

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	**Date & duration**	**Number of participants/ beneficiaries**
NAAC related awareness lectures for the faculty Principal in her welcome address told the staff to start their NAAC related preparations.	September	Staff and students
Extension Services DPI(c) Punjab started Ek Bharat Shresht Bharat and paired Andhara Pradesh as sister state. A total no of about 70 outreach/ extension programmes were conducted during the session	Throughout the year	1150
Teaching and Non-teaching to undertake research and training respectively		
Dr. Kusum Devgan attended Faculty Enrichment Programme organized by Khalsa College Amritsar	March 7 2020	
Dr. Kusum Devgan completed an advance course on Special Theory of relativity organised by center of Continuing education, IIT Kanpur held during	Jan 26-May 19 2020	
Dr Kusum Devgan completed a course on Cooperative Learning Pedagogy organized by MOOKIT held during	May22-June 22,2020	
Dr. Vandana Bajaj attended Summer School at UGC-HRDC centre, GNDU, Amritsar.	18 June 2019- 8 July 2019	
Dr. Vandana Bajaj and Mrs.Mansi attended short term course at UGC-HRDC centre, GNDU, Amritsar	3.03.2020- 9.03.2020	
Student Support activities in the field of Health and Hygiene On the occasion of International Women's Day, women empowerment cell and Red Cross Unit of the college in collaboration with IVY hospital made the girl students aware of various cardiac diseases and other gynaecological problems their prevention and treatment. A check up camp was also held by the doctors of the hospital and many girl student got free consultation A poster exhibition on female foeticide was also held to generate awareness among the masses to save girl child.	March 2020	200

**8. Provide the list of funds by Central/ State Government-
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Director Public Instructions(C)	Equity Initiatives	RUSA	2019-20	31,260/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

    The composition of IQAC of the college can be seen in the Annexure II

10. No. of IQAC meetings held during the year: 3 three

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website……. **Yes/No**   No

Minutes of meetings and action taken report is attached as Annexure II

11.   Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes ×   No √

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- IQAC monitored the student support activities of the college to ensure that the young learners are exposed to the adequate knowledge.
- IQAC fully supports the initiatives of Punjab Government the Buddy Programme and Ek Bharat Shresht Bharat and helps to chalk out the activities held under these two programmes.
- IQAC of the college works in tandem with the college council to initiate value based environment for the young learners.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

    Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
NAAC related awareness lectures for the faculty	Principal in her welcome address told the staff to start their NAAC related preparations.
Extension Services	DPI(c) Punjab started Ek Bharat Shresht Bharat, an initiative of PM of India, and paired Andhra Pradesh as sister state. A total no of about 70 outreach/ extension programmes were conducted during the session
Teaching and Non-teaching to undertake research and training respectively	Teaching faculty members attended FEP, advance courses, Summer school and short term courses.
Student Support activities in the field of Health and Hygiene	On the occasion of International Women's Day, Women Empowerment Cell and Red Cross Unit of the college in collaboration with IVY hospital made the girl students aware of various cardiac diseases and other gynaecological problems their prevention and treatment. A check up camp was also held by the doctors of the hospital and many girl student got free consultation. A poster exhibition on female foeticide was also held to generate awareness among the masses to save girl child.

14. Whether the AQAR was placed before statutory body?   Yes /No: No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: yes   Date: During NAAC visit in 16-18 October 2014

16. Whether institutional data submitted to AISHE: Yes/No:
        Year: **Date of Submission:**
17. Does the Institution have Management Information System?   Yes √

 College Management System of college for session 2019-20 includes following modules:
  a) STUDENT MANAGEMENT SYSTEM:
     This module deals with retaining basic data of students like their fee details, fines if any, personal and academic details, admission and examination returns.

  b) ACCOUNTING MANAGEMENT MODULE:
     This deals with day to day dealing of accounts of office. It includes options for sanctioning, bill submission, salary bill generation, account balances of all major heads.

  c) LIBRARY MANAGEMENT SYSTEM:
     This modules deals with library functioning like accession register, computer based issue return, cataloguing and identity card printing of students.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution deploys the following well-chalked out action plan for effective implementation of the prescribed curriculum.

- **Time Table**: At the beginning of each academic session, The Academic calendar along with the time table for Arts, commerce and Science Streams is prepared according to the number of elective subjects and the options offered to the students, the number of periods devoted to each subject per week and the same is displayed on the Student Notice Board
- **Creation of sections**: Sections are made as per the subject combination and the student strength.
- **Unitization of Syllabus**: syllabus is divided at the departmental level according to the number of terms.
- Schedule of work is allotted to the respective teachers which include the number of classes to be met and the section strength.
- The teachers acquaint the students with the prescribed course content, texts and also recommend relevant books. They are also well informed about the pattern of the University question paper for better understanding.
- Problem solving and doubt clearing sessions
- Internal monitoring mechanism
- Regular periodic departmental meetings are held to review the progression of the syllabus.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
----	-----	----	----	----

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-	-	-	-

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
----	----	---	----	---	--

Already adopted (mention the year) NA

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year : NIL

No of Students	Certificate	Diploma Courses
-----	-----	------

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
-----	-----	-----

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Functional English, Functional Hindi, Hindi	The students enrolled during the session in the

Journalism, BCA and B.Sc. CND students undertake on-the- job training/ internship/ field project	vocational subjects of Functional English, Functional Hindi, Hindi Journalism, BCA and B.Sc. CND undertake the Field Projects/ internship/ on the job training

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Through class tests and university exams. Their performance is taken as a part of feedback	Staff meetings are held where student performances are discussed.	____	_____	During PTA meetings. Parents are invited to share their inputs.

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)
- Though the institution does not have a formal mechanism to get feedback from students and stakeholders yet their views are valued and elicited.

CRITERION II -TEACHING-LEARNING AND EVALUATION			
2.1. 1 Demand Ratio during the year			
Name of the Programme	**Number of seats available**	**Number of applications received**	**Students Enrolled**
BA Arts I	640	615	588
B.Sc. Med+ CND	130	170+46	84+25
B.Sc Non Med	100	195	78
B.Sc. C.Sc.	60	195	54
BBA	60	95	56
B.Com	75	575	71
BCA	60	210	58
B.Sc H.Sc	40	48	25
Dip. Front Office	40	21	21
MA English	60	47	39
MA Geography	60	19	15
MA Music (I)	10	02	02
MA Music (V)	15	22	14
PGDCA	40	50	37
2.2.1. Student - Full time teacher ratio (current year data)			

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses

2019-20	2734	153	102	------

2.3 Teaching - Learning Process					

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
102	102	Smart boards, projectors, wifi enabled labs	---	14	--

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

- Students are mentored through Tutorial Meets. There they openly discuss their view points and area of grievance, if any with their tutor. The tutor then discusses the same with the concerned authority.
- Guest lectures and special lectures on Values and Morals are also organized for the benefit of students.
- Teachers also informally talk on social evils and values during their lectures.
- Under the Buddy Programme the students are aware about the menace of drug addiction. They are made aware about the social evil and are sensitized to stand up against it if they witness anywhere in their day to day life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
2887 (UG+PG)	(regular+part time+guest faculty) 102	Mentor: Mentee Ratio differ as per the programmes offered

2.4 Teacher Profile and Quality				

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year*	No. of faculty with Ph.D
102	(39 permanent+11 part time) 50	82	----	**17**

- Permanent recruitment of Government Colleges is under the preview of PPSC, guest faculty are recruited by giving advertisement in the newspaper for both HEIS and PTA posts.

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
26/01/2020	The college received appreciation		Appreciation from

| | | from the state govt. for the initiatives undertaken in Buddy Programme. | | Government of Punjab |

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
All Programes of the college	-------	July-Dec Jan-June	----	After approx. 2-3 months

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Guru Nanak Dev University has introduced semester system at UG as well as PG level. The following reforms have been initiated by the college in the internal evaluation system:

- Assignments at UG and PG level are assigned, evaluated and discussed thoroughly to assess the performance of the students.
- Being an affiliated institution, evaluation reforms initiated by GNDU are implemented too.
- House test answer sheets are thoroughly evaluated and discussed in the class to clear the students' doubts and queries.
- Special demo session is held for the freshers as to how to fill the relevant columns (such as Subject Code, Examination code)
- OMR sheets similar to that of University pattern are introduced in house tests.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- Academic Calendar is planned in the beginning of session considering academic, extra-curricular and sports activities.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

- All the programmes offered by the institution are displayed on the website of the institution
- Skill based vocational programmes to equip the students with improved potential for regional and global employment market

Name of the Course	Objectives	Career prospects
Functional English	To enhance the communication Skills of students by improving their proficiency level in English language use	- Front desk officers - Sales and Customer Care - Executive - Counsellors
Functional Hindi	To improve the communication skills in both written and spoken Hindi in order to prepare the students for suitable employment	- Print Media Reporting - Front desk officers - Language translators - Interpreters
Hindi Journalism	To prepare the students for Media	Jobs related to Media
Clinical Nutrition and Dietetics	To impart practical training in the requisite skill set to get meaningful employment.	- Dieticians in Hospitals/ - Hotels/ Beauty Clinics/gyms - Self employment as Caterers, and Dieticians

Diploma in Front Office Operations	Enhancing communication skills, developing confidence level and personality grooming	• Front Desk jobs		
PGDCA	Expertise in Computing Skills	• Teachers • Data operators • System Operators		

2.6.2 Pass percentage of students

Dec.2019 Results.

- Due to Covid- 19 situation the students were promoted and online papers of final year students recorded 100% pass percentage.

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	BA I Arts	585	585	100
	BA II Arts	393	393	100
	BA III Arts	412	412	100
	B. Sc I	265	265	100
	B.Sc II	191	191	100
	B. Sc III	220	220	100
	B. Sc H.ScI	25	25	100
	B. Sc HSc.II	16	16	100
	B. Sc. H Sc III	25	25	100
	B. Com I	75	75	100
	B. Com II	70	70	100
	B. Com III	70	70	100
	B B A I	58	58	100
	B B A II	57	57	100
	B B A III	46	46	100
	B C A I	58	58	100
	B C A II	53	53	100
	B C A III	47	47	100
	M A Eng I	39	39	100
	M A Eng II	25	25	100
	M A Geo I	15	15	100
	M A Geo II	6	6	100
	M A Music(I) I	2	2	100
	M A Music (I) II	2	2	100
	M A Music (V) I	14	14	100
	M A Music (V) II	13	13	100
	PGDCA	38	38	100
	Dip. Front Office	21	21	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

- Though as stated before there is no formal mechanism of feedback yet the students give suggestions through Tutorial Meets and Suggestion Box installed in the campus.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored Projects	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students Research Projects *(other than compulsory by the College)*	-	-	-	-
International Projects	-	-	--	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
-	-	-

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: NA

Incubation Centre	Name	Sponsored by
-----	-----	**----**
Name of the Start-up	Nature of Start-up	Date of commencement
------	------	-----

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
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3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
NA	NA

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication		Average Impact Factor, if any
		National	International	
	Hindi	02	-	-----
	Mathematics	---	02	6.2 DOI 10.26643

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year	
Department	No. of publication
Physics	Book on Particle Physics
Mathematics	Three text books- Spectrum Analysis; Basic Mathematics for all and Solid Geometry
Geography	Chapter in a book title The Galaxy of Social Sciences

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
---	----	----	---	---	---	---

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
---	----	---	---	---	--	--

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :				
No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	-----	----	03	----
Presented papers	02	05	---	---
Resource Persons	--	--	--	02

3.4 Extension Activities			
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year			
Title of the	Organising unit/ agency/	Number of teachers co-	Number of

Activities	collaborating agency	**ordinated** such activities	students participated in such activities
Interaction with RJs from 104.8 FM 26 Aug 2019	Hindi Journalism and Functional Hindi	3	50
Lecture by Ek Bharat Bhushan on Mental Health and Happiness 9 Sep 2019	Department of Psychology	2	150
Van Mahotsav 27 Sep 2019	Department of Botany	3	Students of the Department
Rally organized to commemorate the Birth Anniversary of Sardar Vallabh bhai Patel 30 Oct 2019	NSS andNCC	4	200
Vigilance Awareness week in collaboration with Punjab and Sindh bank 28Nov 2019	IQAC and Buddy Programme	4	100

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Zonal Youth Festival -16 Oct 2019	Overall Championship Trophy with 14 first,2 second and 3 third positions.	Guru Nanak Dev University Amritsar	Winners were awarded with certificate by the University

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
100 years of Jalaianwala Bagh Massacre	History dept. under the aegis of DPI(c)Punjab	Essay Writing Competition 19 Aug2019	3	Different institutions Around 50 students
Nanak Bagichi	Botany Department	Plantation Drive	3	50 students

	under the aegis of DPI(c) Punjab	5 Sep.2019		
150 Birth Anniversary of Mahatma Gandhi	History dept. under the aegis of DPI(c)Punjab	Lecture by Prof. Sukhmaninder Singh 30 Sep 2019	3	150 students
Visit to adopted village Khurmania	Dept. of Sociology	Plantation drive, appraisal of students about physical, social and economic structure of village 10 Oct 2019	2	50 students
Wall painting Competition	Pehal Government resource centre in collaboration with Rotary Club	Students of Dept. of Fine Arts 17 Jan 2020	2	12 students
One day seminar on RTI ,2005	Mahatma Gandhi tate Institute Of Public Administration, Jalandhar,Punjab in collaboration with District Administration	Information about Right To Information Act 2005 31 Jan 2020	3	Delegates from different deprtments, Law graduates from Khalsa College of law and Commerce and students of the college
Buddy Programme	Govt. Of Punjab	Drug Prevention Programmes (throughout the year)	2	whole college
Buddy Programme	Govt. Of Punjab	Adoption of village Khurmanian	4	
Swachch Bharat Abhiyaan	NCC and NSS	August-Oct 2019	4	Volunteers and Cadets
Traffic Awareness Seminars	District administration and Red Cross	04Oct.2019 And 17 Jan 2020	4	200

3.5 Collaborations			
Nature of Activity	**Participant**	**Source of financial support**	**Duration**
DPI(c) Punjab introduced Ek Bharat Shresht Bharat programme,an initiative of PM of India, Under this programme Andhra Pradesh has been paired with the state of Punjab and various activities like inter- state language, quiz, knowledge about food, folk and historical places were exchanged virtually.			

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Partici pant
---	----	----	----	----
Same as in the point 3.5.3				

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

- MoU's are signed with industries, business setups, hotels, hospitals etc. for on- the- job training of students enrolled in vocational subjects of Functional English, Functional Hindi, Hindi Journalism and Clinical Nutrition and Dietetics and BCA.

During the session 2019-20 new MOU's were not signed but students underwent training at the places with which MOU's are already signed.

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
	----	----	----

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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There was no budget at the institutional level however instalments of RUSA grants released during the academic session 2018-19 and 2019-20 has been used for Infrastructure augmentation.

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	14.62 acres	-----
Class rooms	26	---
Laboratories	06	----
Seminar Halls	Multimedia Hall	-----
Classrooms with LCD facilities	LCD is installed in Audio Visual section of Library	----
Classrooms with Wi-Fi/ LAN	---	----
Seminar halls with ICT facilities	14 Smart Classrooms	-----
Video Centre	----	----
No. of important equipments	----	---

purchased (≥ 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)	----	----
Others	---	The RUSA grant which was released under phases the construction of Academic Block started and the proposed purchase of equipments as per RUSA- DPR has been undertaken. • Under Equity initiatives repair in the college hostel has been undertaken.

4.2 Library as a Learning Resource			
4.2.1 Library is automated {Integrated Library Management System -ILMS}			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Orbit	Partially	------	2007

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books and Reference Books	53963	----	1052	----	55015	-----
e-Books	--	------	------	-----	---	----
Journals	16	-----	----	-----	16	---
e-Journals	Access to N-list Programme of INFLIBN-ET	---	----	----	----	----
Digital Database	---	----	----	----	-----	-----
CD & Video	---	----	----	---	----	-----
Library automation	Yes partial	----	----	----	----	---
Weeding (Hard & Soft)	---	----	----	-----	----	---
Others (specify)						The library subscribes to 45 magaz

							ines and 15 newspapers.

Audio –Visual services are provided to students in the IT section of the Library.

4.3 IT Infrastructure
4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	139	6	4 labs equipped with internet facility	---	----	14	28	3.0 MBPS	---
Added	-----	-----	----	----	----	----	------		
Total	139	6	4 labs equipped with internet facility			14	28	3.0 MBPS	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line) ……3.0 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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4.3.4   E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e – content
-	-	-	-

4.4 Maintenance of Campus Infrastructure
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
----	Expenditure incurred only on Salary component	None	AMC of IT approx. 2,00,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* **(information to be available in institutional Website, provide link)**

- The College has an efficient team for maintenance and repair of Infrastructure facilities and equipments. There is a full fledge team of LA's, JLA's, SLA's, Gardeners, Watchmen, permanent and temporary squad of peons and sweepers. Regular maintenance of the facilities is undertaken under the supervision of committees. To attend to minor faults, repairs of electricity and sanitation the college hires expert workers on daily basis as per norms.

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Alumni Association Fund	08	5000 each
	Each One Educate One	15	5000 each
	Principal's Association Fund	05	2000 each
	Student Aid Fund	07	3000 each
	Red Cross Fund	08	3000 each
Financial support from other sources			
a) National	Post matric Scholarship Scheme Central Sector Scheme of Scholarships for College and University Students	Total=99	Money is transferred through DBT
b) International	-----	-----	-----
c) State	Ashirwaad scheme	521	Money is transferred through DBT

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Functional English students yield the facility of Language Lab. where they undergo practice sessions in spoken and written English

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
-----	-----	-----	-----

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2019-20	Guidance and Placement Cell Seminar on Anti Sexual Harassment Measures "Himmat Di Awaz" 10 Feb.2020	---	Aprox. 200 students were present in following event • Seminar on Sports Psychology and its Career Options On 5th Feb2020	-----	

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
---------	-------	-----

The institution has proper mechanism to handle student aswell as staff grievances in the form of grievance committee and anti- ragging cell but during the session no complaints were received.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
-	-	-	-	-	-

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-20	313	BA/B.Sc./B.Com	From College	Various institutions	UG to PG,PG to MPhil or PhD

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services) NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
International Yoga Day 21st June '19	Institution	Teachers and students
Seminar on Corporate Social Responsibility & Business Ethics 31.07.2019	Institution	Department of Commerce and Management
Rakhi Exhibition and Sale 9-10.08.2019	Institution	Department of Fine Arts
Teej Festival 14.08.2019	Institution	Youth Club
Janam Ashtami Celebrations 24.08.2019	Institution	Department of Dance
Lecture on Cyber Crime 27.08.2019	Institution	Department of Computers
Emerging trends in Marketing 29.08.2019	Institution	Department of Commerce and Management
Poster Making Competition on topic 'Science and Religion' 30.08.2019	Institution	Department of Physics
E- Collage on topic 'Technology and Fitness' 6.09.2019	Institution	Department of Computers
Lecture on "Power of Subconscious mind" 6.09.2019	Institution	Department of Psychology
Lecture on "Mental health and Happiness" 9.09.2019	Institution	Department of Psychology
Lecture on 'Fate of Print Media in the Present Time 9.09.2019	Institution	Department of English
Paper Reading contest 11.09.2019	Institution	Department of Chemistry
Poster Making Competition 12.09.2019	Institution	Department of Geography
Poster Exhibition 16.09.2019	Institution	Departments of Hindi
Quiz Competition 20.09.2019	Institution	Department of Geography
Guest Lecture on Astrophysics 20.09.2019	Institution	Department of Physics
Poster Making Competition 21.09.2019	Institution	Department of Sanskrit
Lecture on "Healthy Lifestyle according to Ayurveda	Institution	Department of Sanskrit

23.09.2019		
Lecture on Cloud Computing 23.09.2019	Institution	Department of Computers
Demo on Clay Modelling 26.09.2019	Institution	Department of Fine Arts
Declamation Competition 26.09.2019	Institution	Department of Commerce and Management
Declamation Competition 27.09.2019	Institution	Department of Political Science
Field Visit 27.09.2019	Dr. Bhatia Neuropsychiatric Hospital	Department of Psychology
Lecture on "Indoor Air Pollution" 4.10.2019	Institution	Department of Chemistry
Excursion 21.09.2019	Hardy's World	Department of Maths and Physics
Movie Eh Janam Tumhare lekhe 01.10.2019	Institution	Department of Sanskrit
Movie Ek Sawal 04.10.2019	Institution	Department of Mathematics
Documentary on Zero Budget Farming 05.10.2019	Institution	Department of Economics
Workshop on how to set up a Vertical Garden 3.10.2019	Institution	Department of Botany
Hands on Workshop For Basic Equipment 28.01.2020	Institution	Department of Physics
Lecture on Conservation of Water and Rally 20.01.2020	Institution	Department of Geography
Best out of Waste Exhibition 29.01.2020	Institution	Department of Fine Arts
Basant Celebrations 30.01.2020	Institution	Department of Commerce and Management
Save Environment Drive and Slogan Writing 6.02.2020	Institution	Department of Psychology
Exhibition of Folk Handicrafts 20.02.2020	Institution	Department of Fine Arts
Tutorial Meets	Institution	All the students and teachers of the college

5.3 Student Participation and Activities						

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International/ State/Local	Sports	Cultural	Student ID number	Name of the student
2019-20	Second Position in Sitar Vadan	State	-------	GNDU interzonal Youth Festival		Bhavanpreet
		National		Youth Festival of NSS held at Lucknow		Navpreet Kaur
	Second Position	State	-------	Inter college Wall Painting competition		Students of department of Fine Arts

Achievements in Extra –Curricular Activities
- College bagged Overall Championship in the Zonal Youth Festival of GNDU for Government/ Constituent/Associated colleges.
- 15 students of the college attended 10 day Youth Leadership Camp at Manali

   NCC
- 30 cadets attended ATC camp at Mai Bhago Polytechnic College, Amritsar.
   The college unit was adjudged the best college.

   RED CROSS
- During the session 80 volunteers underwent training in First Aid and Home Nursing.
- Awareness lectures for teaching and non teaching regarding precautions, symptoms of Covid -19

NSS
- NSS unit celebrated Swacchta Pakhwara in which they cleaned the college campus, visited their adopted village Khurmanian (20.08.19) , cleaned the primary school and streets and had an interactive discussion with the villagers aiming at creating an awareness about Swachh Bharat: Ujjwal Bharat.
- Jal sahkti programme- 23.07.19
- Yoga camp- 04.09.19
- Cleanliness Drive-09.09.19
- Demo on Zumba to stay fit- 11.09.19
- Tree plantation drive in village- 05.10.19
- Lecture on Say No to Plastic by Dr. Parminder Kaur,HOD Botany Department- 28.09.19
- Awareness Drive against stubble burning
- Seven Day Camps were organized from 01/10/19 to 07/10/19 and 09.01.15.01.19 on the theme Health, Fitness and Cleanliness of Surroundings. Volunteers were sensitized about societal issues and their responsibilities. A series of lectures was held on women empowerment, drug awareness and moral ethics. Dr. Khushpal Sandhu, Ms. Satinder Kaur and Dr. Vandana Bajaj delivered the

lectures. Shramdan Diwas was also organized and volunteers cleaned the surrounding area of the college.

- Cyclathon- 17.01.19

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- Student Body is an important link between the students, the principal and the staff.
- Maintaining proper discipline during college hours and during functions.
- The body is an instrument in resolving and addressing problems and difficulties faced by the students.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): NO

5.3.2 No. of ~~registered~~ enrolled Alumni: no enrolment done due to pandemic situation.

5.3.3 Alumni contribution during the year (in Rupees) :   Rs. 39900/-

5.3.4 Meetings/activities organized by Alumni Association : None, due to Covid 19 lockdown.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The institution has established various Clubs, Committees and Societies- the sole authority of which is delegated to the Convener. The different units are provided autonomy to accomplish the tasks assigned to them in the best possible way. The college facilitates their job by providing them finance, infrastructure, manpower and any kind of assistance as per their demands.
- College Council comprising five senior most teachers turns out to be the highest decision making body of the college.
- Cumulative and comprehensive management approach empowers the participants, heightens their sense of duty and responsibility, thus catalyzing the success of institution's working. The college has a well structured set up with various functional committees.

6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:

College Management System of college for session 2019-20 includes following modules:

a) STUDENT MANAGEMENT SYSTEM:
   This module deals with retaining basic data of students like their fee details, fines if any, personal and academic details, admission and examination returns.

b) ACCOUNTING MANAGEMENT MODULE:
   This deals with day to day dealing of accounts of office. It includes options for sanctioning, bill submission, salary bill generation, account balances of all major heads.

c) LIBRARY MANAGEMENT SYSTEM:
   This modules deals with library functioning like accession register, computer based issue return, cataloguing and identity card printing of students.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

- ❖ Curriculum Development
  Heads of the Departments chalk out individual Time Table of teachers, unitization of Syllabus, Guest Lectures and other activities to ensure quality teaching- learning.
- ❖ Teaching and Learning
  The learning experiences of the students are enriched by adopting innovative and interactive teaching methods. Faculty is encouraged to stay aware of the recent educational trends through seminars, workshops and training.
- ❖ Examination and Evaluations
  Class tests, Assignments and House Tests monitor the performance of the students.
- ❖ Research and Development
- ❖ Faculty of the college is encouraged to undertake research and to participate in the seminars, workshops and training.
- ❖ Library, ICT and Physical Infrastructure / Instrumentation
  The College has Smart boards, well equipped labs, Audio Visual and IT sections in the Library.
- ❖ Human Resource Management
  The college is sensitive to the significant role of human resource management for its smooth and effective functioning. Rationalization plan is chalked out at the end of each academic year to calculate future manpower keeping in view the need and growth of the institution.
- ❖ Industry Interaction / Collaboration
  MOU's are signed with various establishments for the benefit of vocational students.
- ❖ Admission of Students
  The college adheres to transparent admission process. The merit is displayed in the college website.

6.2.2 : Implementation of e-governance in areas of operations:

- ❖ Planning and Development
- ❖ Administration
  Most of the communication with DPI(c) and Affiliating University is done through email. The College administration block is equipped with internet facility and adequate Computer Systems.
- ❖ Finance and Accounts
  Salary Bills of permanent staff are submitted online and bills are also entered on Computer System.
- ❖ Student Admission and Support
  STUDENT MANAGEMENT SYSTEM:
  This module deals with retaining basic data of students like their fee details, fines if any, personal and academic details, admission and examination returns.
- ❖ Examination
  As per the directions of Affiliating university practical marks sheets are uploaded online and all the Examination related communication is also conveyed online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	-----	------	------	----

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2019-20	Special Demo Session on Usage of Smart Boards	-------	--	All the Departments of the college participated	----

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Summer School	01	18 June 19-8 July 2019
Advance Course in Special Theory of Relativity organized by Center of Continuing Education,IIT Kanpur	01	Jan 26-May 19 2020
Corse on cooperative Learning Pedagogy organized by MOOKIT	01	May22-June22,2020
FacultyEnrichmentProgramme	01	March 07,2020
Faculty Development Programme	2	3/3/20-9/3/20

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
No new recruitment was done during the session.			

6.3.5 Welfare schemes for

Teaching	Facilities are provided as per the service rules laid by govt. Of Punjab
Non teaching	---do----
Students	Schemes for the students are already mentioned.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)
- The Internal Audit of the college is administered in the form of internal check of the Bursar. The administrative staff under the supervision of the Superintendent is entrusted with the responsibility and accountability of maintaining the records as per the duties assigned to them.
- Govt. Grants and funds are subjected to external audit conducted by the Audit department of the state govt. And same is audited by the Accountant General, Punjab.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)   Nil

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
-----	----	--

| 6.4.2 Total corpus fund generated   PTA Rs.13401657   HEIS Rs.2151912 |

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	*	----
Administrative	No	----	Yes	Bursar

- The College audits its academic performance through class tests, house tests and university exams.

6.5.2 Activities and support from the Parent – Teacher Association (at least three)
- Recruitment of Guest faculty was done in various departments of the college
- Suggestions for the progress of the college are discussed during meeting.
- Suggestions related to civic amenities are invited from the stakeholders.

6.5.3 Development programmes for support staff (at least three)

There is no formal mechanism for the development of the support staff. Those who are recruited by the government norms and regulations benefit from government schemes.

6.5.4 Post Accreditation initiative(s) (mention at least three)
- Improvement and Strengthening of Infrastructure.
- Audio- Visual Aids to enhance learning facility.
- Student support facilities.

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No)

b. Participation in NIRF   : (Yes /No√)

c. ISO Certification   : (Yes /No) NA

d. NBA or any other quality audit   : (Yes /No)NA

6.5.6 Number of Quality Initiatives undertaken during the year

Already mentioned in Part-A of report

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
-	-	-	-	-

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Female Participants	
Poster Exhibition on the topic 'Gender Equity'	27/09/19	50	

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

The Institution has an internal green audit mechanism which ensure that the carbon footprint on the campus does not exceed beyond permissible limit, thus contributing towards maintaining the ecological balance. Measures undertaken are:
- Maintaining a green cover consisting of 300+ trees, well kept lawns, including one aesthetically designed botanical garden.
- Segregation of bio-degradable from the non—biodegradable waste.
- Use of Chemical fertilizers and pesticides is forbidden.
- Dumping of the garden waste in pits for natural decomposition which yields green manure.

- Vermi-compost Unit

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails	The college has a Ramp	
Braille Software/facilities		
Rest Rooms		
Scribes for examination	Yes	01
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
-	-	-	-	-	-	-

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders   NA

Title	Date of Publication	Follow up (maximum 100 words each)
Rule book for hostellers	May2020	Rule book for hostel students was revised keeping in mind the pandemic situation.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
NSS unit organised 7 day camp in which lectures were held on Fitness Cleanliness and Health	01/10/19 to 07/10/19	200

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The students are continuously sensitized towards healthy green environment through the activities of Environment Club.
- CFL's and tubes are installed in the campus.
- Rain Harvesting Unit is installed in the campus. 12 big chambers(8'x5') and 6 small chambers have been constructed.
- Use of Chemical fertilizers and pesticides is forbidden.
- Van Mahotsav is celebrated every year and new saplings are planted.
- NSS unit organized Jal Shakti Programme on 23.07.19

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

1. **Title of the practice:**   **Each One Educate One**
2. **Goal:**
   S.R. Government College for Women, Amritsar- the model Government College of the region, not only admits girls from economically backward sections of society but also facilitates their higher education and broadens their career prospects by a way of job oriented teaching approach. Fully realizing our institutional responsibility and objective of empowering our girl students, Each One Educate One was introduced on February 13,2006 thus taking up the cause of 'education for all' on a war footing. The main objective of initiating this unique, noble endeavour was to reach out to the students belonging to deprived, disadvantaged sections of society.

3. **The Context:**

   Being the deprived gender, a vast majority of our students were unable to continue with   their studies due to extreme paucity of resources. To overcome this financial hurdle, our staff members extended help in the form of tuition fee, books and uniforms etc. to needy but meritorious students, though on an informal basis. To channelize their magnanimity and thoughtfulness in a systematic way, the Principal and the council members decided to launch this innovative social welfare Program Each One Educate One. Word spread in a short while and the right thinking, responsible, philanthropic Samaritans of the city made contributions towards this noble cause.

4. **The Practice**
   By constituting, Each One Educate One, the help towards meritorious needy students became systematic organized and effective.
   - The college by implementing this practice became the first government college of Punjab to extend financial aid to deserving needy students. It also engages the community to extend help to the students.
   - To ensure proper functioning and streamlining of this healthy practice we have the following office bearers- Principal is the President of the EOEO. It also has vice- president, secretary, treasurer and members.
   - The applicants are interviewed by the members of EOEO and decision regarding financial assistance is made on the basis of merit, economic conditions and family circumstances of the students concerned.
   - The information of the beneficiaries is intimated to the donors for their perusal. Meetings of those students are also arranged with their donors in the Principal's office.
   - Bank account of Each One Educate One funds is maintained in the Indian overseas Bank, Rani KaBagh Branch, Amritsar.

5. **Evidence of Success:**
   - This scheme is being implemented successfully since 2006 and there has never been paucity of funds.
   - Records are well maintained and a substantial number of needy students have benefitted, who otherwise would have discontinued their studies due to extreme financial constraints.
6. **Problems encountered and resources required**
   The practice started at college level by the contributions of the staff members. To involve the community we had to approach the responsible citizens and sensitize them to extend financial help to the poor girls.

II

1. **Title of the Practice:**   **Women Empowerment**
2. **Goal:**
   * Strengthening the mindsets of the girl child by ensuring their physical, mental and spiritual wellbeing.
   * Encourage them towards achieving economic independence.
   * Reminding them of their constructive role in building national character.
   * To make them aware of their social and legal rights.
3. **The Context**

   Sensing the treats and challenges faced by women in the contemporary set up, a strong need to empower the girl child emerges as one of the major agenda of a ' women institution, especially if that institution like our own is catering to young girls from socio- economically deprived section of society and also girls from a rural background.

   In 2007 under the motivation and guidance of the then Principal the vision of empowering the girl child took a shape and our college became a pioneer institution in Punjab to reach out to the girls through the women empowerment Week. The primary focus of our institution in this regard was to build confidence in the young girls by building their self-esteem.
4. **The Practice**
   * Every year, the programme is planned in which issues related to gender discrimination, sexual harassment, mental and physical abuse are addressed through posters, lectures, discussions.
   * The girls are apprised of the legal consequences of any kind of atrocity inflicted upon them.
   * Training in self-defence is an important part of week long programme.
   * Self-dependent students are honoured to motivate others to develop entrepreneurial skills for economic independence.
5. **Evidence of Success**

   The feedback collected from the students in tutorial meets clearly reflect that they gained confidence of facing problems in society. Many girls got opportunities of self employment and thereby continued with their studies on their own.
6. **Problems encountered and resources required**
   * Great difficulty in liberating the students from the shackles of a discriminatory upbringing, irrational thinking and the closed mindset of the parents.
   * Academicians, Bureaucrats, Professionals from various fields and even politicians have extended their whole hearted support to the cause.
7. **Notes(Optional)**

   The college is proud to have produced) renowned personalities excelling in different areas of life like Dr.Kiran Bedi First Woman IPS officer, Ritu Kumar, Fashion designer, Deepti Naval, Actress, Neelam Mansingh, Theatre Personality and many more.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust. Provide the weblink of the institution in not more than 500 words

With an objective towards developing sensitive, responsible and progressive citizens, the institution contributes meaningfully towards nation building as follows:

- We strive to impart quality education to our students so as to equip them to compete globally in academics, sports and co-curricular activities.
- We ensure equity in higher education by providing adequate opportunities to underprivileged section of society by strict adherence to the reservation policies of the State Government.
- We nurture a feeling of social responsibility through various awareness programmes organized by different clubs set up by the institution.
- We preserve socio- cultural heritage and tradition through various cultural/ co-curricular activities.
- We strive to create a conducive learning environment where teachers are facilitators and students the prime beneficiaries.
- We help to inculcate critical acumen among our students through guest lectures, seminars and field visits.
- We promote a vibrant sports culture by offering various facilities as 200m track, basketball court, gym etc. thus enabling the students to participate and excel in various national and international tournaments.

8. **Future Plans of action for next academic year (500 words)**

- Special emphasis on online teaching and co-curricular activities.
- Counselling on Mental Health of the students
- FDP programmes for Teaching staff
- Augmentation of library services

Dr. Khushpal Sandhu   Dr. Savita Sachdeva
Coordinator, IQAC   Chairperson, IQAC

_____***_____

ANNEXURE-I

Annual Calendar

JUNE- Online Admission Process

JULY-   Assembly for New Students
- Regular classes start
- PG online admissions

AUGUST-   Regular Classes of all the courses
- Unitization of Syllabus
- Sports participation
- Independence Day Celebrations
- Departmental activities

SEPTEMBER-   Talent Search
- Youth Festival as per University calendar
- Class tests and assignments

OCTOBER-   House Test in the first week
- Result and Regular Classes
- Departmental activities
- Sports Participation
- NCC, NSS, Red Cross Activities
- Youth festival inter- zonal as per university calender

NOVEMBER- Regular Classes in the 1st week and revision for Semester Exams
- University Semester exams from 3rd week

DECEMBER- Semester Examinations (Theory and Practicals)
- Winter Break 4th week of Dec, to 1st week of Jan

JANUARY-   Regular Classes for 2nd, 4th,6th Semester of UG and PG classes
- Departmental activities
- 26th January celebrations
- Unitization of Syllabus

FEBRUARY-   Annual Sports Meet
- Regular Classes
- Class Test and assignments
- Women empowerment Activities
- Annual Prize Distribution Function

(Due to Covid 19 and subsequent lockdown activities started taking a back seat and after complete lockdown was implemented in March 2020 there were no activities held as per the academic calendar)

IQAC meetings

The Principal Dr. Savita Sachdeva chaired the first IQAC and council meeting on 19 Sep 2019 after taking over the reins of the college. The agenda of the meeting was the key areas earmarked at the end of session 2018-19 for quality sustenance. Dr. Khushpal Sandhu, IQAC coordinator welcomed the Principal and hoped that under the stewardship of Dr. Savita Sachdeva the college will achieve new heights . Dr. Khushpal Sandhu then discussed the strategic plan to be adopted for quality sustenance which were as follows

- NAAC related awareness lectures for the faculty
- Extension services
- Teaching and Non- teaching faculty to undertake research and trainings respectively
- Student Support activities in the field of health and hygiene.
  The meeting continued for an hour and discussion on various areas was held.

Members

Chairperson	Principal Dr. Savita Sachdeva
Council Members	Mr. Satnam Singh
	Dr. H S Bhalla
	Ms. Sukhwinder Shergill
	Dr. Maya Singh
	Dr. Daljit Kaur
IQAC Coordinator	Dr. Khushpal Sandhu
PTA Incharge	Mr. Sachin Kalra
Bursar	Mr. D. S. Sohal
External Members	Dr. S.P. Singh, Former VC, GNDU, Asr
	Dr. R.K. Bedi, Former Controller Examination,GNDU, Asr
Superintendent (Office)	Mr. Parampal Singh
Head Girl	yet to be elected

MEETING

On 14thNovember 2019 IQAC meeting was held in the Principal's office. The meeting was chaired by Principal Dr. Savita Sachdeva. Dr. Khushpal Sandhu, IQAC co-ordinator informed the members that house examinations have been successfully conducted and various subject societies and committees have organised student centric activities. She also informed that the construction of new Academic Block is in progress and the main structure of the block as per the plan has taken shape. The Principal and the members expressed their satisfaction over the progress of action plan.

Members

Chairperson	Principal Dr. Savita Sachdeva
Council Members	Mr. Satnam Singh
	Dr. H S Bhalla
	Ms. Sukhwinder Shergill
	Dr. Maya Singh
	Dr. Daljit Kaur
IQAC Coordinator	Dr. Khushpal Sandhu
PTA Incharge	Mr. Sachin Kalra
Bursar	Mr. D. S. Sohal
External Members	Dr. S.P. Singh, Former VC, GNDU, Asr
	Dr. R.K. Bedi, Former Controller Examination,GNDU, Asr
Superintendent (Office)	Mr. Parampal Singh
Head Girl	Miss Prabhsimran

MEETING

On 10th March 2020 IQAC meeting was held in the RUSA office. The agenda of meeting was the review of the action plan chalked out at the beginning of the session and the proposals for the new session. Principal Dr.Savita Sachdeva expressed her satisfaction at the completion of the targets and asked the members to give proposals for the quality initiatives for 2020-21. IQAC coordinator also informed the members that the Principal Dr. Savita Sachdeva inaugurated the Academic Block and the final instalment of Rusa grant will be used in procuring the furniture for the block. In the wake of Covid pandemic spread the Coordinator expressed her concern for the safety measures. She also informed the meeting about the short term course attended by the faculty members at HRDC GNDU centre. The agenda for the next session that was chalked out was:

- To make students aware about importance of Health in wake of Pandemic scenario.
- Student centric extension activities
- Optimum utilization of Grants

Members

Chairperson	Principal Dr. Savita Sachdeva
Council Members	Mr. Satnam Singh
	Dr. H S Bhalla
	Ms. Sukhwinder Shergill
	Dr. Maya Singh
	Dr. Daljit Kaur
IQAC Coordinator	Dr. Khushpal Sandhu
PTA Incharge	Mr. Sachin Kalra
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External Members	Dr. S.P. Singh, Former VC, GNDU, Asr
	Dr. R.K. Bedi, Former Controller Examination,GNDU, Asr
Superintendent (Office)	Mr. Parampal Singh
Head Girl	Miss Prabhsimran